



RESIDENT ABSENCE

Resident(s) Name: _____

Address: _____

I will be absent beginning: _____

Will return on: _____

In case of emergency, I can be reached at:

Name: _____ Phone Number: _____

Address: _____

Do you want housekeeping services when you are gone? Yes No

Do you want routine maintenance such as air condition filter change, etc.? Yes No

Do you want security to check your apartment weekly? Yes No

Do you want your internal mail in the Lodge kept during your absence? Yes No

Any special notes or comments: _____

Please note: It is recommended you leave your air-conditioner set at 80 degrees in the summer months and your heat set at 65 degrees in the winter months. (*This is stated in your handbook under the "Absence From Facility" section.*)

Resident's Signature: _____

✂ For your reference, please detach below:

Please return this completed form to the Lodge reception desk.

- Set air-conditioner at 80 degrees (summer months)
- Set heat at 65 degrees (winter months)