



## **GUEST SUITE RENTAL PROCEDURE**

- **The Lakeside receptionist will be the main point of contact and gatekeeper for the Guest Suite at Lakeside;**
- **Residents may reserve the guest apartment by either calling the Lakeside receptionist at extension 508, or by sending an email to [LSreception@watermanvillage.com](mailto:LSreception@watermanvillage.com);**
- **The cost per night for the guest apartment is \$100 plus tax;**
- **The Lakeside receptionist will inform the renter that housekeeping will only be provided for stays beyond three days;**
- **The Lakeside receptionist will inform the housekeeping team that the unit has been rented;**
- **Housekeeping will clean and disinfect the unit immediately following each stay, including placing a sanitized seal on the door;**
- **Housekeeping service will be provided after a stay of three days.**