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MEMORANDUM

To: ALL RESIDENTS & EMPLOYEES
From: ANDREW DUJON, President/Chief Executive Officer
RE: COVID-19 Prevention, FY2025 Rate Sheet, & More
Date: August 29, 2024

Good afternoon,

I hope this finds you all doing well. Yesterday, I was unable to attend the Resident Meeting. It was stressed that COVID-19 is very prevalent right now, and we all need to be cautious. I can attest to this as I have had COVID for the last six days. I can also attest that you can avoid passing it along because I have isolated and worn a mask at my home, and my wife has avoided getting it up to this point. The key point is to stay home if you don't feel well. If you test positive for COVID-19, please contact Sandi Van Syckel, extension 225, and she can assist you with navigating the process.

We've received an enthusiastic response for the Lakeside and Oaks concierge volunteer opportunity, and we're still welcoming volunteers! Sign-up sheets are available at both desks, or you can reach Emma at extension 239. Katie will contact those who sign up to arrange an information session soon.

You can expect to receive an FY2025 rate sheet regarding some of the services offered within the community and the housekeeping services sheet by the end of the day tomorrow. If you have any questions, please contact the department; they will assist you.

If you haven't yet signed the bi-weekly housekeeping amendment and need a copy, please contact Emma, who will gladly assist you. She can also address any questions you may have.

We are about a month away from starting our new fiscal year. We have certainly endured several challenges over the last year; however, I am optimistic that we are on the right path to making FY2025 one of our best.

Have a wonderful day!

A handwritten signature in black ink, appearing to read "Andrew Dujon".